

NATURE CENTER GROUNDS MAINTENANCE WORKER

DEFINITION

To perform custodial duties related to the cleaning and upkeep of the Nature Center; to perform grounds work including planting, cultivating and maintaining plants, shrubs and gardens; to perform minor building repair work; and to set up and remove tables, chairs, and equipment for special events, activities, and meetings.

SUPERVISION RECEIVED AND EXERCISED

Receives general supervision from the Nature Center Director.

ESSENTIAL FUNCTIONS – Functions may include, but are not limited to, the following:

Clean and upkeep marine exhibit and off-exhibit areas.

Maintain cleanliness of visitor parking lot.

Sweep, mop, strip, wax, buff and seal floors; vacuum and shampoo rugs and carpets.

Dust and polish furniture, metalwork, and woodwork; empty and clean waste and recycle receptacles.

Clean and sanitize restrooms; order, fill and replenish supplies.

Set up rooms for classes, meetings and special events using written diagrams.

Lock and unlock doors; check security of the Nature Center.

Plant, fertilize, water, aerate, trim and prune plants and shrubs using hand and power landscaping tools and equipment including sprayer, edger, blower, hedge trimmer, weed eater, rake, shovel, hoe, and pruner.

Apply herbicides, pesticides and fungicides in a safe manner to destroy undesirable growth and pests.

Assist in the identification and restoration of areas of the Nature Center grounds disrupted by past uses; re-vegetate Nature Center grounds as necessary by transplanting and cultivating plant growth; actively perform weed abatement.

Assist in the design, planning, installation, and repair of irrigation systems.

CITY OF CHULA VISTA
Nature Center Grounds Maintenance Worker

Identify and label all chemicals used in the course of work in accordance to OSHA requirements.

Check building and Nature Center grounds to locate needed repairs or maintenance.

Perform minor building and related equipment maintenance repair work including painting and lubrication of windows, doors and gates; operate and maintain proper care of standard equipment used in the course of work.

Maintain flags and repair flagpole equipment.

Change incandescent bulbs and fluorescent lamps as needed.

Keep work-related records.

Assist with inter-office moves by moving furniture and equipment.

Build and maintain positive working relationships with co-workers, other City employees and the public using principles of good customer service.

Perform related duties as assigned.

MINIMUM QUALIFICATIONS

Knowledge of:

Methods, materials, and equipment used in custodial work.

Practical building maintenance methods.

Methods and techniques of planting, transplanting, cultivating, pruning and maintaining a variety of ground cover, plants shrubs and trees.

Plant propagation methods.

Appropriate use of herbicides, pesticides and fungicides.

Methods and equipment used in weed and pest control.

Safe work practices including the use of personal protective equipment.

City's waste management plan.

English language.

Ability to:

Perform general custodial duties and those required at the Nature Center.

Safely operate custodial equipment and use cleaning materials with skill and efficiency.

Use tools in minor maintenance work.

Identify plant species.

Recognize and effectively treat plant diseases and insect pests.

Learn how to handle blood borne pathogens.

Learn how to properly use personal protective equipment.

Work effectively at remote locations without direct supervision.

Understand and follow oral and written instructions including written diagrams.

Work evenings, weekends, and holidays.

Communicate effectively, both orally and in writing.

Establish and maintain effective working relationships with those contacted in the course of work.

Work with various cultural and ethnic groups in a tactful and effective manner.

Experience and Training

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

Experience:

Six months of responsible custodial, grounds maintenance or related experience.

Training:

Formal or informal education or training which ensures the ability to read and write at a level necessary for successful job performance.

License or Certificate

Possession of a valid California driver's license.

PHYSICAL DEMANDS

On a continuous basis, walk or stand for long periods of time; use hands and fingers to grasp tools; make repetitive hand and body motions; twist and reach below and above shoulder; and perform physical activities on a continual basis. See in the normal vision range with or without correction to read labels on cleaning equipment and supplies; hear in the normal range with or without correction. Continuously bend, stoop, crouch, kneel, climb, balance, stretch, and reach; lift up to 75 pounds.

WORKING ENVIRONMENT

Work is regularly performed in an indoor and outdoor environment. There is exposure to noise, dust, water cleaning agents, physical barriers, fumes and odors of fertilizers, herbicides, insecticides, and pesticides.

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